 Welcome Home Oak Harbor

235 SW 6th Ave Oak Harbor, WA 98277

360-682-5998 Fax 360-675-4255

An Equal Opportunity Employer

**PERSONAL INFORMATION:** Incomplete information could disqualify you from further consideration.

**PERSONAL REFERENCES:** We require a minimum of three references. Please confirm that all contact information is accurate and legible. We cannot proceed without contact phone numbers and your references responses. Click or tap here to enter text.

Name: Click or tap here to enter text. Date: Click or tap to enter a date.

Address: Click or tap here to enter text.

Email Address: Click or tap here to enter text.

Best phone # to reach you: Click or tap here to enter text. Home: [ ] Cell: [ ]

Are you eligible to work in the US? Yes [ ]  No [ ]

Can you read and write English fluently? Yes [ ]  No [ ]

Are you 18 years old or older? Yes [ ]  No [ ]  If not you may be required to provide authorization to work.

Have you been convicted of a crime in the past 7 years? Yes [ ]  No [ ]

If **Yes**, please provide details of occurrence on the back of this page including Exact Date and Location with City and State and any and all convictions.

A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age at time of conviction, seriousness and nature of the crime, and rehabilitation will be considered.

What is your preferred department? Dietary [ ] , Housekeeping [ ] , Caregiving [ ] , Nursing [ ] , Office [ ] , Maintenance [ ] , Other [ ]

Can you work any shift or only specific ones Click or tap here to enter text. If specific, what is it? Click or tap here to enter text.

Can you work overtime, including weekends? Yes [ ]  No [ ]

Are you able to perform the essential functions of the job for which you are applying with or without reasonable accommodations? Yes [ ]  No [ ]

**EMPLOYMENT DESIRED:**

Date you can start: Click or tap to enter a date. Hourly Rate/Salary desired Click or tap here to enter text.

Position Desired: Click or tap here to enter text.

Are you currently employed? Click or tap here to enter text. If so, may we inquire of your present employer? Click or tap here to enter text.

**REFERRAL SOURCE:**

How did you hear about us? Walk In, Advertisement, Referral, Other Click or tap here to enter text.

Have you ever worked for this company before: Yes [ ]  No [ ]

Do you know anyone that works for our company? Yes [ ]  No [ ]  If Yes, who? Click or tap here to enter text.

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| EDUCATION | NAME AND LOCATION OF SCHOOL | # OF YEARS ATTENDED | DEGREE RECEIVED | SUBJECTS STUDIES/ MAJOR |
| HIGH SCHOOL | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| COLLEGE OR UNIVERSITY | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| TRADE, BUSINESS OR CORRESPONDENCE SCHOOL  | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| WA STATE LICENSEDOH# | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**EMPLOYMENT HISTORY:** Include your last 7 years of employment history, including periods of unemployment, starting with the most recent working backwards in time. Incomplete information could disqualify you from further consideration.

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| --- | --- | --- | --- |
| From: Click or tap to enter a date. | To: Click or tap to enter a date. | Employer Name:Click or tap here to enter text. | Telephone: Click or tap here to enter text. |

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| --- | --- |
| Job Title:Click or tap here to enter text.  | Address: Click or tap here to enter text. |

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| --- | --- |
| Immediate Supervisor: Click or tap here to enter text. | Summarize the nature of work performed and job responsibilities: Click or tap here to enter text. |

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| --- | --- |
| Reason for Leaving: Click or tap here to enter text. | Hourly Rate/Salary: Click or tap here to enter text. |

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| --- | --- | --- | --- |
| From: Click or tap to enter a date. | To: Click or tap to enter a date. | Employer Name:Click or tap here to enter text. | Telephone: Click or tap here to enter text. |

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| Job Title: Click or tap here to enter text. | Address: Click or tap here to enter text. |

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| Reason for Leaving: Click or tap here to enter text.  | Hourly Rate/Salary: Click or tap here to enter text. |

Do you have any special skills, experience and or training that would enhance your ability to perform the position applied for? Click or tap here to enter text.

Computer Skills: Click or tap here to enter text.

REFERENCES: Give the name of three persons, not related to you, whom you have known at least three years

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| Name | Address, Phone, Email | Company | Years Acquainted |
| 1Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 2Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 3Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |